

Pastoral Care 10 Training Days Registration Form Friday 18 July and Saturday 19 July 2008

Date: Friday 18 July and Saturday 19 July 2008

Time: 10.00am to 5.00pm and 9:00am to 5:00pm

Cost: \$65 per day (includes lunch, morning and afternoon tea)
Discounted to \$55 per person per day if more than one person per church registers and for students.

Venue: Victory Life Centre, 1 Neil Street Park, Osborne Park

To register, please complete the registration form below or download a 'Pastoral Care 10 Training' Registration Form from www.victorylifecentre.com.au and fax to (08) 9201 1299 or mail to 1 Neil St Osborne Park WA 6017.

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Pastoral Care 10 Training Days Friday 18 July and Saturday 19 July 2008

Name

Address Post Code.....

Home Phone Mobile

Email

Church Name

Payment Details

<input type="checkbox"/> Cash	<input type="checkbox"/> Cheque (payable to Victory Life Centre)
Credit card:	<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard
Name on Card	_____
Card Number	_____ Expiry Date ____ / ____
Authorised Signature	_____
Amount to charge \$	_____

Registrations Close: Friday 30 June 2008
Fax to Victory Life Centre: (08) 9201 1299 or
Post: 1 Neil St Osborne Park WA 6017

For further information please contact:

Maggie Ronchi on (08)9202 7168 or email ronchi.maggie@victorylifecentre.com.au

Office Use Only

Processed by _____ Date _____

Pastoral Care 10 Training Friday 18 July and Saturday 19 July 2008

Conducted by:

Russell Barker – co-author of Pastoral Care Software – vision development, documentation, web site maintenance and helps.
Pastoral Care Melbourne - www.pastoralcare.com.au

Hosted by:

Victory Life Church
1 Neil Street
OSBORNE PARK WA 6017 - www.victorylifecentre.com.au

Session times and topics:

Friday 18 July

Session 1 10:00am – 12:00pm

Introduction to Pastoral Care 10
Security
Configuration
Families
Groups
Reports

Lunch 12:00 – 1:00

Session 2 1:00pm – 3:00pm

Reports (continued)
Custom Letters
Custom Reports
Demographics Reports

Afternoon Tea 3:00 – 3:30

Session 3 3:30pm – 5:00pm

Data Management
Book-in Book-out
File Clearance
Working with Children

Saturday 19 July

Session 1 9:00am – 11:00am

The Roll Program
Roll Reports
Weekly Statistics
Financial Records

Morning Tea 11:00 – 11:30

Session 2 11:30am – 1:00pm

Rosters
Roster Reports

Lunch 1:00 – 2:00

Session 3 2:00pm – 4:00pm

Email Manager
People Organiser
Exporting Data
Question and answer time

What to bring:

Notebook and writing materials. You are welcome to bring your Laptop with Pastoral Care 10 program loaded, but not necessary. Extensive notes will be supplied at the workshops.
